



Community Engagement Officer

Job Title: Community Engagement Officer

Job Location: Sea Watch Foundation Office at Bodorgan Estate, Ynys Môn, Wales

Hours: 21 hours per week

Amount paid: £26,000 - £27,000 FTE

Closing date: Midnight Sunday 5th April

Start Date: As soon as possible.

Contract: Fixed term contract to 30th April 2027 with extension subject to funding

The **Sea Watch Foundation** is a long-established national UK marine environmental research charity concerned with monitoring the numbers and distribution of whales, dolphins and porpoises in the seas around the British Isles, as well as investigating the conservation threats that they face. In the 1970s, its Director developed cetacean “Citizen Science” in the UK, with a special partnership between scientists and trained volunteer observers drawn from all walks of life, which has led to one of the largest and longest-running cetacean sightings databases in Europe.

The Sea Watch Foundation has received funding through the Landfill Tax Community Scheme administered by the WCVA to fund the Caru'r Cefni, Love the Cefni project. The project engages with stakeholders (locals, communities, groups, clubs, businesses, statutory organisations, environmental bodies, etc) to build new relationships for Sea Watch Foundation, raise awareness of the link between river and sea, invite people (all stakeholders of this environmental catchment area) to celebrate biodiversity, share concerns, and success stories, with the opportunity to join in facilitated discussions to study the findings together and explore opportunities for new forms of governance and collective action.

The project area covers the Afon Cefni, Cefni estuary and the neighbouring coastal area with inclusion of all habitats, communities and stakeholders.

The Community Engagement Officer will lead on conversations with the communities along the Afon Cefni catchment, identifying with the communities, key areas for action and support to improve biodiversity. The Community engagement Officer will report to the Project Manager and will receive training in marine mammal survey, water quality monitoring and support from professional facilitators. The office base for this role is the Bodorgan Estate, where Sea Watch Foundation host residential internships between April and November. The Community

Engagement Officer will support interns through training sessions and will work with interns to deliver public events and Caru'r Cefni activities.

JOB DESCRIPTION

Duties include:

Community Engagement Activities

Organise, prepare, and run community discussions and workshops in collaboration with professional facilitators within the project area. Oversee budgets and costs, manage marketing around the events and oversee general logistics such as basic catering and venue booking etc. Ensure regular contact is maintained between the project and communities involved, through regular meetings, updates and transparent bilingual communications.

Volunteer workdays

Identify tasks and areas in which to run practical volunteer workdays. Develop relationships with partner organisations to run volunteer workdays and citizen science events. Develop risk assessments, arrange tools, communications and logistics to enable full participation by community members. Manage volunteers and a programme of work at key locations across the project area.

Reporting

Deliver regular updates to the Project Manager and contribute towards reporting to funders and Sea Watch Foundation Trustees. Maintain comprehensive records of all expenses, mileage, purchases, event attendance and metrics.

PERSON SPECIFICATION

Minimum Requirement: Fluent Welsh speaker; experience in public engagement and community outreach. Own vehicle for project activities, all mileage will be reimbursed.

Preferred Experience: Applicants with knowledge & direct experience of community based work and facilitation

Desirable Knowledge, Skills and Abilities:

- Highly organised and conscientious
- Strong interpersonal skills
- Ability to write and express oneself to enthuse others through the written word and face to face
- Capability of managing volunteers to carry out simple practical conservation tasks
- Public speaking experience
- Facilitation experience
- Experience of events management
- Knowledge and passion for UK freshwater and marine habitats

To apply, please send an Expression of Interest letter and CV to Jenny Bond at jenny.bond@seawatchfoundation.org.uk

Please outline in the cover letter how you meet the role requirements.